

Check-out Guide

A short list to help the next guest find the residence just as you did.

Thank you for staying with us. Before you head to the airport, please take five minutes to run through the list below. None of it requires cleaning — that is handled by our team — but the small steps below help us turn the unit around quickly and consistently.

CHECK-OUT TIME

Please be out by **10:00 AM**. you need an extra hour and have requested it 24 hours in advance, we will do our best to accommodate. Unannounced late check-outs may incur a fee — see the House Rules.

KITCHEN

- ☐ Remove all opened food from the refrigerator and cabinets.
- ☐ Sealed, unopened items may be left for the next guest if you wish.
- ☐ Rinse plates and start the dishwasher before leaving (detergent pods are in the cabinet above).
- ☐ Empty the coffee machine of used pods.

TRASH

- ☐ Bag all kitchen and bathroom trash.
- ☐ The trash chute is at the end of the hallway.
- ☐ Drop the bag in the chute. Do not leave bags outside the unit door — building rules.

BATHROOMS & LAUNDRY

- ☐ Leave used towels in the bathtub or on the bathroom floor.
- ☐ Strip the bed if you wish, but it is not required.
- ☐ Leave the washer door slightly open after the last load (helps it dry).

CLIMATE & LIGHTS

- ☐ Set the thermostat to 78°F / 26°C exactly (building rule — do not turn off the AC).
- ☐ Turn off all lights.
- ☐ Close all windows and the balcony door.

PERSONAL BELONGINGS

Please do a final sweep of:

- ☐ All closets and dresser drawers (including the walk-in).
- ☐ Bathroom shelves and behind the shower curtain.
- ☐ Charging areas and bedside tables.
- ☐ Inside the safe (if used).

Forgotten items can be shipped back, but retrieval and shipping fees apply. We will message you within 24 hours if anything is found.

BUILDING FOB & ACCESS DEVICES

- ☐ Leave the FOB on the kitchen counter, in the small tray provided.
- ☐ If a physical key was issued, leave it with the FOB.

A missing FOB at check-out triggers a \$75 replacement fee — see the House Rules.

VALET

- ☐ If you used valet parking, ask the concierge to bring the car around about 15 minutes before you want to leave.
- ☐ Pay the valet directly at check-out — the rate is set by the building and not included in your reservation.

LOCKING UP

- ☐ Close the front door firmly behind you — it locks automatically.
- ☐ Exit through the residential lobby on NW 2nd Avenue.

ONE LAST THING

If you enjoyed your stay, a short, honest review on the platform makes a real difference for a small operation like ours. Whatever you write — good, neutral, or constructive — I read every word and use it to improve.

Safe travels. I hope to host you again.

— Pablo